**Application to film/photograph at the**

**Austrian National Library**

If you would like to film or photograph at the Austrian National Library please fill out the following form and return it to kommunikation@onb.ac.at. Please note that you need a permission to film or photograph in the Library and that filming and photographing shall be subject to charges.

|  |
| --- |
| **Editor’s name** |
|  |
| **Company name and address** |
|  |
| **Phone number** |
|  |
| **Email address** |
|  |
| **Website** |
|  |
| **Programme name and synopsis**Please include the name of the programme and the focus includig the subjects covered. (Photographers: Please describe the intended purposes of your photographs). |
|  |
| **Has the programme been commissioned?**If so, who by and estimated transmission date. (Photographers: When and where will the photographs being published). |
|  |
| **What collection items would you like to film/photograph in the Library?**Please include the links to the requested items from our online catalogue. You can find the catalogue at: <http://www.onb.ac.at/ev/>  |
|  |
| **Would you like to interview a member of Library staff?**Who would you like to interview? What will the interview be about? |
|  |
| **Are you planning to bring anyone external to the Library to interview/to present?**Please let us know the name and the profession of the person you would like to bring with you. |
|  |
| **Did you have specific locations in mind?**Please note that filming in the reading rooms is not possible during opening hours! |
|  |
| **What equipment will you bring with you?**Please bear in mind that crews need to meet our conservation requirements, with particular respect to lighting requirements |
|  |
| **Will you need equipment of the Library?**We are happy to provide you with a table or chairs for interviews or the presentation of objects in the Library.  |
|  |
| **How many crew members will you have?** |
|  |
| **What are your suggested dates for filming/photographing?**Please do not forget to tell us the time of your arrival at the Library! |
|  |
| **How long would you like to film/photograph for?** |
|  |
| **Do you require a space in the car park?** |
|  |
| **Any special requirements we should be aware of?** |
|  |

**Thank you very much!**