

Price List

Appendix to the terms and conditions drawn up by the Austrian National Library.
Valid from May 12, 2015

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§ 1 Basic regulations

This price list is an integral part of the library regulations of the Austrian National Library.

All specified prices are in € (Euros) and include 10 % reduced rate VAT. With transnational services a VAT-exempt invoice (net invoice without Austrian VAT) may be issued, provided certain conditions are fulfilled, such as those relating to VAT taxable entrepreneurial activities or certain services for clients from outside the EU.

In the event of doubts as to whether the requirements for a VAT-exempt invoice are satisfied, the ANL reserves the right to add Austrian VAT to the net invoice.

Where services are provided electronically to consumers, with effect from 1.1.2015 the EU applies the consumer location principle, which means that the VAT of the country where the recipient of the service is located will be charged in invoices.

For non-EU countries, bank costs charged to the amount of € 10.90 may be deducted if payments to ANL are made by bank transfers free of charge or by credit card. .

For dispatch of reproductions and publications by the Austrian National Library, any postal charges (depending on weight) and registered mail fees will be invoiced according to standard postal rates.

If delivery by e-mail is requested, the ANL shall be deemed to have rendered its services at the time the link or digital version of the ordered reproductions is sent. Therefore, at that moment any electronically rendered service is deemed to be concluded.

Please note that we will charge a service fee of EUR 5,- for the cancellation of an invoice and the issuing of a new invoice (e.g. in the case of a new billing address).

(A) Prices for the reproduction of originals belonging to the Austrian National Library

§ 2 General regulations

The fees listed in this section (A) apply exclusively to reproductions made for personal (private) use (in compliance with §42 Copyright Act). For all uses that go beyond this (for publication, exhibitions, internet, etc.) additional service charges apply (see section (B), §§ 9 – 27).

The prices set out below do not apply to especially at-risk holdings or those declared special in some way. In those cases prices are arrived at by agreement. Prices for uses not set out in the list of charges are similarly arrived at by agreement.

The Austrian National Library is Austria's central archival library. It follows that reproductions of its holdings can be made only in accordance with strict conservation conditions. In cases of doubt the responsible library staff member decides on the permissible forms of reproduction.

The client alone is responsible for observing copyright, personal rights, and other rights.

§ 3 Hard copies made by the client at self-service coin and copy-card copiers (external provider)

Coin-operated copying machines (black and white copies only)		
A4	1 copy	0.10
A3	1 copy	0.20
Copycard copy machines (b/w. colour)		
Copycard price		
40 points		3.00
70 points		5.00
145 points		10.00
Account points per copy/print/scan		
A4 b/w	1 point	
A3 b/w	2 points	
A4 colour	5 points	
A3 colour	10 points	

§ 4 Print-outs from reader printer machines and scans from microforms

Reader printer copies (= hard copies from microforms) ¹ and scans from microforms saved on the user's personal carrier media	
Print-out A4	0.40
Print-out A3	0.80
Scan per sheet	0.40

¹ Reader printer copies of safety films may only be made by ANL staff. Consequently a copy order needs to be placed.

§ 5 Orders for hard copy and reader printer copies

(Cat. A) Conservation non-sensitive items for self collection		
1 – 10 copies	A4/B4	3.00
each additional copy	A4/B4	0.30
1 – 10 reader printer copies (= hard copies of microforms)	A4/B4	5.00
each additional copy	A4/B4	0.50
1 – 5 copies	A3	3.00
each additional copy	A3	0.60
1 – 5 reader printer copies	A3	5.00
each additional reader printer copies	A3	1.00
Decorative folder for anniversary newspapers		22.00

(Cat. B) Items that require special processing for conservation reasons ² colour/bw	(Cat. A and B) If postal delivery is requested, colour/bw (Incl. domestic and EU postage, excl. postage to non-EU countries)	
Flat rate (covers 50 A4 copies, or 30 A4 reader printer copies, or 25 A3 copies, or 15 A3 reader printer copies)		25.00
each additional copy	A4/B4	0.30
each additional reader printer copies	A4/B4	0.50
each additional copy	A3	0.60
each additional reader printer copies	A3	1.00
Decorative folder for anniversary newspapers		22.00

² A decision about the item's conservation condition will be made by the official in charge.

§ 6 Orders for print-outs of digital material

Orders carried out by ANL staff (exkl. postage) b/w	
A4	0.20
A3	0.40
A2	11.00
A1	18.00
A0	29.00

Orders carried out by ANL staff (exkl. postage) colour	
A4	0.70
A3	1.40
A2	11.00
A1	18.00
A0	29.00

§ 7 Scans of microfilm copies (external provider)

Per microfilm including data delivery as an e-mail (up to 5 MB), CD-ROM / DVD inkl. postage or web download (available for a period of 20 days)	
Irrespective of the number of frames	65.00

§ 8 Production of photographs, photo finishing and lab scans; the following rates apply (external provider)

(All rates are based on the dimensions of the edited print)

Scans

FOTO LEUTNER

Kaiserstrasse 58, 1070 Vienna, phone: (+43 1) 523 72 44, fax: (+43 1) 523 72 44 - 60, -mail: office@fotoleutner.at, www.fotoleutner.at

300 dpi, ECI colour profil, tif	13 x 18 cm	5.00
	15 x 21 cm	10.00
	21 x 30 cm	18.00
	30 x 42 cm	22.00

Costs for prints

using photographic paper, gloss or satinmatt	13 x 18 cm	2.50
	18 x 24 cm	4.50
	21 x 30 cm	5.50
	30 x 45 cm	19.00

Mailing of photographic materials by Foto Leutner (incl. postage and packaging)

Courier mailing (e.g. Fedex, DHL, etc.) can be arranged as an alternative at the expense of the client.

Standard rate	Inland	4.00
	EU/non-EU countries	14.50
	Overseas	17.00
FTP/Web dispatch		5.00
E-mail dispatch		1.50
CD/DVD		2.00

§ 9 Orders for digital copies in study quality

The prices for simple study scans are flat rates.

It is not possible to scan extracts. Enlargements /reductions are not possible. The maximum size of the original is A 2 format. Data format: PDF, JPG; resolution about 150 dpi.

For technical reasons only single pages are scanned. There is no charge for the scan of blank pages.

(Cat. A) Conservation non-sensitive items and microforms	
1-10 scans including data delivery, optionally as an e-mail (up to a data size of 5 MB), CD-ROM / DVD (collection by the client) or web download (available for a period of 20 days)	6.00
Each additional scan	0.50

(Cat. B) Items that require special processing for	(Cat. A and B) Orders for delivery by mail on data carriers
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conservational reasons ³	(Incl. inland and EU postage, excl. postage to non-EU countries)
Flat rate (Covers 20 study scans)	25.00
Each additional scan	0.50

³ The official in charge will decide about the item's conservational condition.

§ 10 Orders for digitised copies in standard and reproduction quality

(Cat. A) Standard quality digitised copies (Incl. inland and EU postage, excl. postage to non-EU countries, or web download inland, EU and non-EU countries)	
Flat rate (Covers 2 standard scans, as well as the data carrier)	25.00
Each additional scan up to originals of maximum A2 (resolution: 300 dpi, data format: JPEG)	5.00

(Cat. B) Reproduction quality digitised copies (Incl. inland and EU postage, excl. postage to non-EU countries, or web download inland, EU and non-EU countries)	
Flat rate (Covers 1 repro scan, as well as the data carrier)	30.00
Each additional scan (resolution: 300 dpi, data format: TIFF, uncompressed)	22.00

Special formats and designs are available on request, depending on technical feasibility. For large digitisation orders of complete works we offer a special rate of €2 per repro scan, for non-commercial academic use only.

§ 11 Copies of recorded music that is free from copyright and other rights (audio files)

Rate dependent on run-time and data carrier (excl. dispatch)	
CD copies, for each quarter of an hour of run-time or part thereof	5.00
DVD copies, for each quarter of an hour of run-time or part thereof	15.00
LP copies, for each quarter of an hour of run-time or part thereof	7.00
Gramophone record copies, for each quarter of an hour of run-time or part thereof	10.00
Copies of other analogue and digital audio media, for each quarter of an hour of run-time or part thereof	7.00
Copies of other analogue and digital video media, for each quarter of an hour of run-time or part thereof	15.00

(B) Prices for publication of originals belonging to the Austrian National Library

- Prices for publication of materials belonging to the Austrian National Library are governed by the type of original used and the type of publication.
- When originals of the Austrian National Library are used for publications and exhibitions a full indication of the picture's source is in all cases obligatory.
- In addition to the prices quoted below, one free copy is as a matter of principle to be delivered of every publication that contains reproductions of originals belonging to the Austrian National Library.

Note that the Austrian National Library's General Terms and Conditions apply to fees for use.

§ 12 Use of items from the Austrian National Library for facsimile editions

Production of facsimiles of works in the Austrian National Library requires a written contractual agreement and the explicit permission of the Directorate General.

§ 13 Prices for use of originals (b/w and colour) belonging to the Austrian National Library in academic publications

(Production costs of reproductions are not included in the prices quoted below; they are calculated separately; see section (A)).

Academic works are: research publications, doctoral dissertations, habilitation treatises, diploma theses, specialist technical literature, research reports, as well as scientific publications.

Copies up to	
400	5.00
1.000	22.00
5.000	27.50
> 5000	41.25
Surcharges	
Cover	+ 100 %
Version in another language	+ 25 %
Flat charge for all languages	+ 300 %
A new edition with unaltered ISBN No. (A new edition of a work with a new ISBN No. incurs the fee due for a first edition.)	50 % discount
Surcharge for an all-media-package	+ 50 %

§ 14 Prices for using originals from the Austrian National Library (b/w and colour) for publications in books, paperbacks, school books, periodicals, tourist guides, illustrated books, exhibition catalogues

Non-advertising use (editorial copy purposes)				
Copies up to	Image size (fraction of A4 page)			
	1/4	1/2	1/1	2/1
3,000	38.50	44.00	66.00	88.00
5,000	49.50	55.00	82.50	110.00

10,000	55.00	60.50	93.50	132.00
25,000	71.50	77.00	104.50	159.50
50,000	82.50	88.00	115.50	181.50
100,000	99.00	104.50	132.00	209.00
250,000	121.00	126.50	165.00	242.00
500,000	143.00	148.50	181.50	275.00
1,000,000	165.00	170.50	198.00	308.00
Surcharges				
Cover				+ 100 %
Version in another language				+ 25 %
Flat charge for all languages				+ 300 %
A new edition with unaltered ISBN No. (A new edition of a work with a new ISBN No. incurs the fee due for a first edition.)				50 % discount
Surcharge for an all-media-package				+ 50 %

§ 15 Prices for using originals (b/w and colour) belonging to the Austrian National Library for publication in reference books, encyclopaedias, lexicons

Non-advertising use (editorial copy purposes)				
Copies up to	Size of image			
	1-column	2- columns	multiple columns	2/1
10,000	33.00	55.00	88.00	132.00
25,000	49.50	71.50	104.50	159.50
50,000	60.50	88.00	115.50	181.50
100,000	71.50	99.00	132.00	209.00
250,000	88.00	126.50	148.50	231.00
500,000	110.00	143.00	165.00	253.00
1,000,000	132.00	165.00	187.00	275.00
Surcharges				
Cover				+ 100 %
Version in another language				+ 25 %
Flat charge for all languages				+ 300 %
A new edition with unaltered ISBN No. (A new edition of a work with a new ISBN No. incurs the fee due for a first edition.)				50 % discount
Surcharge for an all-media-package				+ 50 %

§ 16 Prices for use of originals (b/w and colour) belonging to the Austrian National Library in illustrated periodicals, members' newsletters, trade journals, staff newsletters, event catalogues, programme notes, information brochures

Non-advertising use (editorial copy purposes)					
Copies up to	Image size (fraction of page)				
	1/8	1/4	1/2	1/1	2/1
5,000	30.00	35.00	40.00	45.00	50.00
10,000	37.00	43.00	48.00	53.00	58.00

25,000	45.00	50.00	55.00	65.00	80.00
50,000	82.50	88.00	110.00	154.00	220.00
100,000	93.50	99.00	132.00	176.00	253.00
250,000	110.00	121.00	154.00	209.00	308.00
500,000	121.00	143.00	176.00	242.00	352.00
1,000,000	143.00	170.50	198.00	275.00	407.00
2,000,000	165.00	192.50	220.00	308.00	462.00
5,000,000	198.00	231.00	253.00	363.00	528.00
from 5,000,000	220.00	275.00	330.00	440.00	605.00
Surcharges					
Cover					+ 100 %
Surcharge for an all-media-package					+ 50 %

§ 17 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for publications in daily and weekly newspapers

Non-advertising use (editorial copy purposes)				
Copies up to	Size of image			
	1-column	Multiple columns	Page header	
25,000	44,00	55,00	66,00	
50,000	60,50	71,50	77,00	
100,000	71,50	82,50	88,00	
250,000	88,00	99,00	110,00	
500,000	99,00	110,00	121,00	
1,000,000	110,00	121,00	132,00	
Surcharges				
Surcharge for each additional million				+ 10 %
Surcharge for an all-media-package				+ 50 %

§ 18 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for publication in calendars

Non-advertising use (editorial copy purposes)					
Copies up to	Image size up to				
	DIN A6	DIN A5	DIN A4	DIN A3	ab DIN A3
2,000	110.00	132.00	159.50	187.00	220.00
5,000	143.00	165.00	192.50	203.50	242.00
10,000	165.00	187.00	214.50	220.00	275.00
25,000	192.50	214.50	242.00	253.00	319.00
50,000	220.00	231.00	264.00	275.00	341.00
100,000	242.00	253.00	286.00	308.00	385.00
Surcharges					
Each additional 100,000 copies	Plus 15 % of the charge for up to 100,000 copies				
Discount					
Use on back page					25%

Use for advertising (printed advertising material/calendar) (commercial purposes)	
Copies up to	Image size up to

	DIN A6	DIN A5	DIN A4	DIN A3	ab DIN A3
2,000	220.00	264.00	319.00	374.00	440.00
5,000	286.00	330.00	385.00	407.00	484.00
10,000	330.00	374.00	429.00	440.00	550.00
25,000	385.00	429.00	484.00	506.00	638.00
50,000	440.00	462.00	528.00	550.00	682.00
100,000	484.00	506.00	572.00	616.00	770.00
Each additional 100,000	66.00	77.00	88.00	110.00	132.00
Surcharges					
Europe or English-language areas					+ 100 %
Worldwide use					+ 150 %

§ 19 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for publication on postcards and greeting cards

Copies up to	Image size up to	
	DIN A6	DIN A5
5,000	154.00	198.00
10,000	198.00	242.00
25,000	280.50	297.00
50,000	363.00	385.00
100,000	407.00	418.00
Each extra 100,000	55.00	55.00
Surcharges		
From DIN A5		+ 20 %

§ 20 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for publication on the Internet

Non-commercial and academic use is free of charge, The prices quoted are for 72 dpi images.

Commercial (advertising) use		
Rights of use, for up to	Intranet/Internet	Intranet/Internet (liable to pay costs)
3 months	25.00	35.00
6 months	35.00	50.00
1 year	50.00	75.00
3 years	75.00	120.00
5 years	100.00	150.00
Surcharges		
Unlimited presentation		+ 200 %

§ 21 Prices for use of original (b/w and colour) belonging to the Austrian National Library for inclusion in electronic media, DVDs, CD-ROMs, etc,

Copies up to

1,000	132.00
3,000	154.00
5,000	176.00
10,000	198.00
25,000	225.50
50,000	253.00
100,000	297.00
250,000	363.00
500,000	440.00

§ 22 Prices for use of originals (b/w and colour) of the Austrian National Library in film and television
(One-off broadcast)

Non-advertising use (editorial copy purposes)		
Dissemination by one broadcast and one repetition		
Regional/national/documentary film/piece of music		50,00
German-speaking countries		110,00
Europe or English-language areas		150,00
Worldwide		180,00
Surcharges		
Unlimited broadcasts within one year		+ 25 %
Unlimited broadcasts for 5 years		+ 50 %
Unlimited broadcasts for 10 years		+ 75 %
Packages		
Unlimited broadcasts within one year plus sales of film video, new media		+ 50 %
Unlimited broadcasts for 5 years plus sales of film, video, new media		+ 100 %
Unlimited broadcasts for 10 years plus sales of film, video, new media		+ 150 %
Television (advertisements)		
Per included item (10 seconds)	Commercial (1 to 15 broadcasts)	Long-term commercial
Broadcast	1,320,00	440.00
Surcharges		
Commercial ads	16 to 20	+ 25 %
	21 to 29	+ 35 %
	30 to 69	+ 50 %
	70 to 99	+ 75 %
	more than 100	+ 100 %
Europe or English-language areas		+ 200 %
Comprehensive world rights		+ 300 %

§ 23 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for publication on billboards and posters

Non-advertising use (editorial copy purposes)			
Copies up to	Image size up to		
	DIN A2	DIN A1	DIN A0
5,000	660.00	880.00	1,210.00
10,000	770.00	1,100.00	1,485.00
25,000	902.00	1,320.00	1,705.00
50,000	1,100.00	1,540.00	1,980.00
100,000	1,265.00	1,980.00	2,310.00
Each extra 100,000	220.00	275.00	440.00

Use for advertising (commercial purposes)						
Copies up to	Image size					
	A6	A5	A4	A3	A2	A1
100	198.00	231.00	253.00	330.00	385.00	462.00
500	220.00	253.00	308.00	385.00	462.00	539.00
1,000	253.00	308.00	385.00	462.00	539.00	660.00
2,500	308.00	385.00	462.00	539.00	660.00	792.00
5,000	385.00	462.00	539.00	660.00	792.00	935.00
10,000	473.00	550.00	605.00	770.00	935.00	1,100.00
Each extra 5,000	77.00	88.00	99.00	110.00	132.00	154.00

Use for advertising (commercial purposes)					
Copies up to	Sheet-sized image				
	4	8	16	24	bigger
100	660,00	792,00	1,210,00	1,595,00	2,530,00
500	792,00	935,00	1,430,00	1,980,00	3,080,00
1,000	935,00	1,100,00	1,705,00	2,530,00	3,740,00
2,500	1,100,00	1,320,00	1,980,00	3,080,00	4,400,00
5,000	1,320,00	1,595,00	2,420,00	3,740,00	5,170,00
10,000	1,540,00	1,870,00	2,750,00	4,180,00	6,050,00
Each extra 5,000	220,00	250,00	330,00	660,00	770,00

§ 24 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for advertisements in print media

Use for advertising (commercial purposes)						
Copies up to	Image size (fraction of page)					
	1/8	1/4	1/2	1/1	2/1	
5,000	209.00	264.00	330.00	385.00	572.00	
10,000	231.00	286.00	363.00	418.00	638.00	
25,000	253.00	330.00	396.00	462.00	704.00	
50,000	286.00	374.00	440.00	528.00	792.00	
100,000	330.00	418.00	506.00	594.00	880.00	
250,000	385.00	495.00	594.00	693.00	1,012.00	
500,000	462.00	572.00	682.00	803.00	1,210.00	
1,000,000	550.00	660.00	792.00	990.00	1,430.00	
3,000,000	660.00	792.00	1,012.00	1,210.00	1,760.00	
5,000,000	792.00	1,012.00	1,210.00	1,430.00	2,090.00	
7,000,000	902.00	1,122.00	1,430.00	1,650.00	2,310.00	
10,000,000	1,012.00	1,320.00	1,650.00	1,870.00	2,750.00	
15,000,000	1,232.00	1,551.00	2,013.00	2,288.00	3,300.00	
20,000,000	1,540.00	1,870.00	2,376.00	2,706.00	3,850.00	
Each extra 5,000,000	231.00	275.00	363.00	418.00	550.00	
Surcharges						
Title						+ 100 %
Back cover						+ 50 %
Inside front cover, or inside back cover						+ 25 %
4 – 7 advertising media						+ 25 %
8 – 12 advertising media						+ 35 %
13 – 22 advertising media						+ 50 %

§ 25 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for brochures, company reports, company brochures, mail shots, mail-order catalogues, catalogues, flyers, handbills, etc.

Use for advertising (commercial purposes)						
Copies up to	Image size					
	DIN A7	DIN A6	DIN A5	DIN A4	DIN A3	
2,000	154.00	165.00	198.00	264.00	319.00	
5,000	165.00	176.00	209.00	275.00	341.00	
10,000	176.00	198.00	231.00	308.00	374.00	
25,000	198.00	220.00	253.00	341.00	407.00	
50,000	220.00	242.00	275.00	374.00	440.00	
100,000	242.00	264.00	319.00	418.00	495.00	
250,000	264.00	308.00	352.00	462.00	561.00	
500,000	308.00	352.00	396.00	528.00	627.00	
1,000,000	352.00	396.00	462.00	627.00	737.00	
2,500,000	429.00	506.00	572.00	770.00	880.00	
5,000,000	572.00	660.00	770.00	1,056.00	1,210.00	
Each extra 1,000,000	66.00	77.00	88.00	110.00	132.00	
Surcharges						
Title/cover envelope						+ 100 %
More than one language: each additional language						+ 25 %

More than one language: all languages	+ 100 %
Europe or English-speaking areas	+ 100 %
Comprehensive world rights	+ 150 %

§ 26 Prices for use of originals (b/w and colour) belonging to the Austrian National Library for packaging, labels, postage envelopes

Use in advertising (commercial)						
Copies up to	Image size up to					
	DIN A8	DIN A7	DIN A6	DIN A5	DIN A4	DIN A3
5,000	220.00	275.00	330.00	396.00	484.00	572.00
20,000	275.00	330.00	396.00	484.00	572.00	693.00
50,000	330.00	396.00	484.00	572.00	693.00	825.00
100,000	396.00	484.00	572.00	693.00	825.00	990.00
500,000	484.00	572.00	693.00	825.00	990.00	1,210.00
1,000,000	550.00	660.00	792.00	935.00	1,122.00	1,430.00
Each extra 500,000	60,50	77.00	88.00	110.00	121.00	143.00
Surcharges						
Europe or English-speaking areas						+ 50 %
Comprehensive world rights						+ 100 %

§ 27 Prices for use of originals (b/w and colour) belonging to the Austrian National Library in exhibitions

Image sizes	bis 30 x 40	über 30 x 40
National/regional	25.00	50,00
International/multi-national	65.00	120,00
Travelling/permanent exhibition	120.00	240,00
On presentation boards up to A4 per image	11.00	
Surcharges		
Commercial use/projections/installations	+ 50 %	

§ 28 Flat-rate costs

Surcharges	
Surcharge for missing or unclear indication of the image source	+ 50 %
For unapproved use/use without prior agreement	+ 100 %

(C) Prices for borrowing originals belonging to the Austrian National Library for use in exhibitions

§ 29 Loans

Loans of originals

To borrow original items for exhibitions a loan contract with the ANL must in all cases be agreed. The costs incurred cannot be calculated exactly until a loan contract is signed. The all-inclusive calculation of costs includes administration, documentation, safety precautions, and restoration work.

up to 10 objects	Flat-rate handling fee (measured by insurance value of all objects = square root of insurance value x 5)	Minimum fee 165.00
for 11 and more objects	Each extra object	50.00
Courier delivery	Daily allowance	55.00
	Flat rate per working day	165.00
Courier delivery in Vienna (incl, 20 km from city limits)	½ daily allowance	27.50
	½ flat rate per day	82.50
Hotel and travelling expenses (actual amount)		

(D) Charges for academic information services

§ 30 Academic research

The Information Services Department and the Collections of the Austrian National Library accept paid orders to carry out research (literature searches, factual research particularly focussing on Austria, general technical information, identification of images).

Research	
Research fee for each half-hour	20.00
Additional copying costs are calculated separately in accordance with Chapter A	

§ 31 Information gathered from databases

The Information Retrieval Service can carry out research for users in electronic databases relating to ANL holdings. It also offers training sessions for enhancing users' research skills,

Informationsvermittlung	
Research fee for each half-hour	20.00
Tailor-made training sessions (maximum 5 persons) for each hour or part thereof (incl. study materials)	20.00

Training sessions for groups following a programme of fixed topics, per person (incl. study materials)	
Adults	4.00
School students and students under age 27	2.00
Training for prescientific work	3.00
Training for prescientific work, max. 9 persons, flate rate	30,00
Follow-up guided tours of the Modern Library may be booked, For prices see Guided Tours.	

(E) Charges for local loans

§ 32 Deposits, fines for late returns, reminder costs

Deposits	
Deposit for persons approved for loans	80.00

Fines and Reminder Costs	
These will be charged for the late return of borrowed items. Prices do not include VAT.	
Late return fees / item / per day	0.50
1st reminder by e-mail (10 days after due date)	5.00
2nd reminder by e-mail (20 days after due date)	7.50
3rd reminder by registered post (30 days after due date) ⁴	10.00

⁴ Plus postage and costs for registered mail,

(F) Charges for inter-library loan

§ 33 Prices for orders from other Austrian and foreign libraries (Interlibrary borrowing)

Orders from Austrian libraries	
Books (pro volume)	3.00
Copies (pro order)	1.50
+ pro copy	0.35
Orders from foreign libraries	
Books (pro volume)	15.00
Copies up to 5 copies per order	5.00
Copies from t copies per order	11.00

There may be further costs involved, depending on charges made by delivery services and individual libraries. Information can be obtained from the Inter-Library Loan Service.

§ 34 Prices for mailing ANL media to other libraries (interlibrary lending)

Orders from ANL stocks	
Books (per volume), inland post	2,00
Books (per volume), foreign post	1 IFLA-Voucher
Copies, 1-10 pages	1 IFLA-Voucher
Copies, 11-15 pages	1,5 IFLA-Voucher
Copies, 16-20 pages	2 IFLA-Voucher
Over 20 copies, see Sec. 5	

(G) Prices for library cards (library ID)

§ 35 Use of the library is only permitted with a valid library ticket.

Library Tickets	
Ticket	3.00
Annual ticket	10.00

(H) Costs of admission to the State Hall, the Esperanto Museum, Globe Museum, Literature Museum, Papyrus Museum

§ 36 The following admission prices apply to the Library's museums:

Free admission to all museum areas for the members of the Association of Friends of the Austrian National Library, ICOM- members or holders of the „Hunger auf Kunst und Kultur“ culture pass. One-time free admission to all museum areas for holders of the NÖ-Card (Universal Week Ticket).

Price of admission			
	State Hall	Literature Museum	Combi Ticket Papyrus-, Globe-, Esperanto-Museum
Children and young people under 19 years	0.00	0.00	0.00
Adults	7.00	7.00	4.00
Concession ¹	4.50	4.50	3.00
Seniors	5.50	5.50	3.50
Vienna card, Ö1-Club members, annual sponsors	6.30	6.30	3.60
Family Ticket (2 adults with a minimum of 1 child under 19 years)	12.50	12.50	6.50
Groups per person for 10 or more persons	4.50	4.50	3.00

Special-Tickets	
	Universal Week Ticket (7 days, in all museums of the ANL)
Adults	15.00
Seniors	13.00
Concession ¹	12.00
Family Ticket (2 adults with a minimum of 1 child under 19 years)	27.00
	Annual Ticket (in all museums of the ANL)
Adults	31.00

¹ Concession admission for students under 27 years, military and civilian service, handicapped, friends of cooperating museums and organisations, Club wien.at, Filmarchiv Austria and exhibition sponsors.

Audio guides		
	State Hall	Globe Museum
Audio guide per person	3.00	2.00
Audio guide for 2 persons	5.00	3.00

Exhibition catalogues and associated publications	
Guidebook „The Austrian national Library“	9.95
Guidebook „The Globe Museum“	6.00
Guidebook „The Literature Museum“	24.90
Exhibition catalogues for special exhibitions	See notice at service desks

Guided tours of the museums: State Hall, Esperanto Museum, Globe Museum, Literature Museum, Papyrus Museum	
Admission prices are charged separately. Duration of a single guided tour: 45 minutes. Duration of a combined guided tour of the State Hall and the Modern Library: 90 minutes / prices as for the individual guided tours.	
Guided tours per person for groups of 10 or more	4.00
<i>Flat rate for groups of up to 9 persons</i>	40.00
Children and young people under 19 years, as well as students under 27 years, per person	2.00
<i>Flat rate for groups of up to 9 persons</i>	20.00
Evening guided tours ² outside opening hours, only by prior arrangement (incl. admission price) for a group of up to 25 persons	750.00
Exclusive tours during opening hours, only by prior arrangement (incl. admission price) for a group of up to 10 persons-	110.00

² There are no evening guided tours of the Esperanto Museum

Presentations of items in the State Hall by special arrangement (incl, admission price)	
Children and young people under 19 years	5.00
Students under 27 years	9.50
Adults	11.50

Guided tours of the library				
Duration of guided tour: 45 minutes the facilities concerned can only be visited as part of a guided tour. No additional admission prices are charged.				
	Augustiner Reading Room	Picture Archive and Graphics Collection	Neue Burg Modern Library	Depot
Guided tours per person for groups of 10 or more	4.00	4.00	3.00	–
<i>Flat rate for groups of up to 9 persons</i>	40.00	40.00	30.00	
Children and young people under 19 years, as well as students under 27 years, per person / children’s events	–	–	1.00	–
<i>Flat rate for groups of up to 9 persons</i>			10.00	
Guided tours for groups of children	–	–	–	2.00
<i>Flat rate for groups of up to 9</i>				20.00

persons				
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Wienxtra / kinderaktiv-Programm / Wiener Ferienspiel

Special rates are offered for children's events as part of Wienxtra, kinderaktiv-Programm and Wiener Ferienspiel schemes. For these special rates there has to be at least one child accompanied by at least one adult.

	State Hall	Esperanto Museum	Globe Museum	Literature Museum	Papyrus Museum	Augustiner Reading Room	Picture Archive and Graphics Collection	Modern Library, Neue Burg
Children age 6 to 13	free	free	free	free	free	-	-	free
Adults per person	4.00	4.00	4.00	4.00	4.00	-	-	4.00

Cancellation fees

If a booking for a guided tour is cancelled less than 3 working days before the appointed tour date, cancellation fees will be charged (for earlier cancellations no fees will be charged),

Cancellation charge for school class or student group tours	20.00
Cancellation charge for all other group tours	40.00

Cancellation fees at the Ticket Shop (tickets and guided tours)

The Ticket Shop will not offer refunds or exchanges if services that have been paid for are not taken up.