

Price List

Appendix to the terms and conditions drawn up by the Austrian National Library.
Valid from 13th November, 2012

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§ 1 Basic regulations

This price list is an integral part of the library regulations of the Austrian National Library.

All specified prices are in € (Euros) and include 10 % reduced rate VAT. With transnational services a VAT-exempt invoice (net invoice without Austrian VAT) may be issued, provided certain conditions are fulfilled, such as those relating to VAT taxable entrepreneurial activities or certain services for clients from outside the EU.

In the event of doubts about meeting the requirements for a VAT-exempt invoice, the ANL reserves the right to add Austrian VAT to the net invoice.

For third-party countries and overseas, calculated bank costs to the sum of € 10.90 may be deducted in the case of free-of-charge bank transfer or credit card payment to ANL.

For dispatch of reproductions and publications by the Austrian National Library, any postal charges (depending on weight) and registered mail fees will be invoiced according to standard postal rates.

If delivery by e-mail is requested, the ANL shall be deemed to have rendered its services at the time the link or digital version of the ordered reproductions is sent. Therefore, at that moment any electronically rendered service is deemed to be concluded.

(A) Prices for the reproduction of original items belonging to the Austrian National Library

§ 2 General regulations

The fees listed in this section (A) apply exclusively to reproductions made for personal (private) use (in compliance with §42 Copyright Act). For all uses that go beyond this (for publication, exhibitions, internet, etc.) additional service charges apply (see section (B), §§ 9 – 27).

The prices set out below do not apply for especially at-risk holdings or those declared special in some way. In those cases prices are arrived at by agreement. Prices for uses not set out in the list of charges are similarly arrived at by agreement.

The Austrian National Library is Austria's central archival library. It follows that reproductions of its holdings can be made only in accordance with strict conservation conditions. In cases of doubt the responsible library staff member decides on the permissible forms of reproduction.

The client alone is responsible for observing copyright, personal rights, and other legal conditions.

§ 3 Hard copies made by the client at self-service coin and copy-card copiers (external supplier)

Coin-operated copying machines (black and white copies only)			
A4	1	copy	0.10
A3	1	copy	0.20
Copycard copy machines (BW, colour)			
	40	points	3.00
	70	points	5.00
	145	points	10.00
<i>A4 BW copy/print/scan</i>	<i>1 point</i>		
<i>A 3BW copy/print/scan</i>	<i>2 points</i>		
<i>A4 colour copy/print/scan</i>	<i>5 points</i>		
<i>A3 colour copy/print/scan</i>	<i>10 points</i>		

§ 4 Print-outs from reader printer machines and scans from microforms

Reader printer copies (= hard copies from microforms)¹ and scans from microforms saved on personal carrier media.		
Print-out	A4	0.40
Print-out	A3	0.80
Scan per sheet		0.40

§ 5 Orders for hard copy and reader printer copies

A) Conservation non-sensitive items, for collection

Colour/BW		
1 – 10 copies	A4/B4	3.00
Each additional copy	A4/B4	0.30
1 – 10 reader printer copies (= hard copies of microforms)	A4/B4	5.00
Each additional reader printer copy	A4/B4	0.50
1 – 5 copies	A3	3.00
Each additional copy	A3	0.60
1 – 5 reader printer copies	A3	5.00
Each additional reader printer copy	A3	1.00
Decorative folder for anniversary newspapers		22.00

¹ Reader printer copies of safety films may only be made by ANL staff. Consequently a copy order needs to be placed.

B)**1. Items that require special processing for conservation reasons²****2. For requested postal delivery, categories A and B****(Incl. inland and EU dispatch, excl. dispatch to third-party countries) colour/BW**

Flat rate (covers 50 A4 copies, or 30 A4 reader printer copies, or 25 A3 copies, or 15 A3 reader printer copies)		25.00
Each additional copy	A4/B4	0.30
Each additional reader printer copy	A4/B4	0.50
Each additional copy	A3	0.60
Each additional reader printer copy	A3	1.00
Decorative folder for anniversary newspapers		22.00

§ 6 Orders for print-outs of digital material

Orders carried out by ANL staff

(Excl. dispatch) BW

A4	0.20
A3	0.40
A2	11.00
A1	18.00
A0	29.00

(Excl. dispatch) colour

A4	0.70
A3	1.40
A2	11.00
A1	18.00
A0	29.00

² A decision about the item's conservation condition will be made by the official in charge.

§ 7 Production of microfilm copies³

(Excl. dispatch, incl. packaging)

Microfilm copy	Films up to 50 frames	25.00
	Each additional frame	0.30

§ 8 Production of photographs, photo finishing and lab scans; the following rates apply

(All rates are based on the dimensions of the edited print)

Scans

FOTO LEUTNER, Kaiserstrasse 58,

1070 Vienna, phone: (+43 1) 523 72 44, fax: (+43 1) 523 72 44 - 60, e-mail:

office@fotoleutner.at

Internet: www.fotoleutner.at

300 dpi, ECI colour profile	13 x 18 cm	5.00
	15 x 21 cm	11.00
	21 x 30 cm	19.00
	30 x 42 cm	22.00

Costs for digital prints

using photographic paper, gloss or satinmatt, optionally: sections, white border	13 x 18 cm	2.50
	18 x 24 cm	4.50
	21 x 30 cm	5.50
	30 x 45 cm	20.00
	40 x 60 cm	34.00
	50 x 75 cm	48.00
	60 x 84 cm	60.00
	84 x 120 cm	75.00

Lab scans of ectachromes and glass plates > 30 x 42 cm

Scans of ectachromes, glass plate negatives, all scans in RGB mode, 8 bits, uncompressed TIF files, ECI colour profile; output size in brackets.	40 x 65 cm (A2)	60.00
	60 x 80 cm (A1)	84.00
	80 x 120 cm (A0)	136.00

For express services to be delivered in 1-2 days a surcharge of 50% is added to the prices listed.

³ New microfilms of holding items are no longer produced. Please order digital reproductions instead (in compliance with §§ 9 and 10).

Dispatch of photographic materials by Foto Leutner (incl. postage and packaging)

An alternative dispatch by courier (e.g. Fedex, DHL, etc.) can be arranged at the expense of the client.

Standard Austrian rate	Inland	4.00
	Cash on delivery (COD)	9.00
Standard EU/third-party countries	Priority EU/third-party countries	14.50
	COD up to 100 grams	18.00
	COD up to 350 grams	21.00
Standard overseas rate	Priority overseas	14.50
	Up to 100 grams	10.00
	Up to 350 grams	13.00
CD/DVD		2.00
Web download		5.00
E-mail dispatch		1.50

§ 9 Orders for digital copies in study quality

The prices for simple study scans are flat rates.

It is not possible to scan extracts. Enlargements /reductions are not possible. The maximum size of the original is A 2 format. Data formatting: PDF, JPG; resolution about 150 dpi.

For technical reasons only single pages are scanned. There is no charge for the scan of blank pages.

A) Conservation non-sensitive items and microforms**(Excl. postage for mailing)**

1-10 scans including data delivery, optionally as an e-mail (up to a data size of 5 MB),

CD-ROM / DVD (collection by the client) or

web download (for a period of 20 days)

6.00

Each additional scan

0.50

B)**1. Items that require special processing for conservational reasons⁴****2. Orders for delivery by mail using Cat. A and B data carriers****(Incl. inland and EU dispatch, excl. third-party countries dispatch)**

Flat rate

25.00

(Covers 20 study scans)

Each additional scan

0.50

⁴ The official in charge will decide about the item's conservational condition.

§ 10 Orders for digitised copies in standard and reproduction quality

A) Standard quality digitised copies

(Incl. inland and EU dispatch, excl. third-party countries dispatch, or web download inland, EU and third-party countries)	
Flat rate (Covers 2 standard scans, as well as the data carrier)	25.00
Each additional scan up to a maximum size of the original, of A2 (resolution: 300 dpi, data formatting: JPEG)	5.00

B) Reproduction quality digitised copies

(Incl. inland and EU dispatch, excl. third-party countries dispatch, or inland, EU and third-party countries web download)	
Flat rate (Covers 1 repro scan, as well as the data carrier)	30.00
Each additional scan (resolution: 300 dpi, data formatting: TIFF, uncompressed)	22.00

Special formats and designs are available on request, depending on technical feasibility.

For large digitisation orders (two or more complete works, with a total of at least 600 pages) we offer a special rate of €2 per scan, for non-commercial, academic use only.

§ 11 Copies of recorded music that is free from copyright and other benefit entitlements (audio files)

Rate dependent on run-time and data carrier (excl. dispatch)	
CD edits, for each quarter of an hour of run-time or part thereof	5.00
DVD edits, for each quarter of an hour of run-time or part thereof	15.00
LP edits, for each quarter of an hour of run-time or part thereof	7.00
Gramophone record edits, for each quarter of an hour of run-time or part thereof	10.00
Edits of other analogue and digital audio media, for each quarter of an hour of run-time or part thereof	7.00
Edits of other analogue and digital video media, for each quarter of an hour of run-time or part thereof	15.00

(B) Prices for publication of materials belonging to the Austrian National Library

- Prices for publication of materials belonging to the Austrian National Library are governed by the type of original used and the type of publication.
- When original materials of the Austrian National Library are used in publications and exhibitions a full indication of the picture's source is in all cases obligatory.
- In addition to the prices quoted below, basically two free copies (for Austrian publications one free copy) are (is) to be delivered of every publication that contains reproductions of originals belonging to the Austrian National Library.

Note that the Austrian National Library's General Terms and Conditions apply to fees for usage.

§ 12 Use of original items from the Austrian National Library for facsimile editions

Production of facsimiles of works of the Austrian National Library requires a written contractual agreement and the explicit permission of the Directorate General.

§ 13 Prices for use of original items (BW and colour) belonging to the Austrian National Library in academic publications

(Production costs of reproductions are not included in the prices quoted below; they are calculated separately; see section (A)).

Academic works are: research publications, doctoral dissertations, habilitation treatises, diploma theses, specialist technical literature, research reports, as well as scientific publications.

Academic works with print run up to 400 copies: free of charge.

An additional specimen copy is to be delivered to the National Library.

Copies up to	
1,000	22.00
5,000	27.50
>5,000	41.25
Surcharges	
Cover	Plus 100 %
Version in another language	Plus 25 %
Flat charge for all languages	Plus 300 %
A new edition of a work with a new ISBN no. incurs the fee due for a first edition.	
A new edition with unaltered ISBN no. has a 50 % rebate.	
Surcharge for an all-media-package	Plus 50 %

§ 14 Prices for using original items from the Austrian National Library (BW and colour) for publications in books, pocket books, school books, periodicals, tourist guides, illustrated

books, exhibition catalogues

Non-commercial use (editorial purposes)

Copies up to	Image size (fraction of A4 page)			
	1/4	1/2	1/1	2/1
3,000	38.50	44.00	66.00	88.00
5,000	49.50	55.00	82.50	110.00
10,000	55.00	60.50	93.50	132.00
25,000	71.50	77.00	104.50	159.50
50,000	82.50	88.00	115.50	181.50
100,000	99.00	104.50	132.00	209.00
250,000	121.00	126.50	165.00	242.00
500,000	143.00	148.50	181.50	275.00
1,000,000	165.00	170.50	198.00	308.00
Surcharges				
Cover				Plus 100 %
Version in another language				Plus 25 %
Flat charge for all languages				Plus 300 %
A new edition of a work with a new ISBN no. incurs the fee due for a first edition.				
A new edition with unaltered ISBN no. has a 50 % rebate.				
Surcharge for an all-media-package				Plus 50 %

§ 15 Prices for using original items (BW and colour) belonging to the Austrian National Library for publication in reference books, encyclopaedias, lexicons

Non-commercial use (editorial purposes)

Copies up to	Size of image			
	1 column	2 columns	Multiple columns	2/1
10,000	33.00	55.00	88.00	132.00
25,000	49.50	71.50	104.50	159.50
50,000	60.50	88.00	115.50	181.50
100,000	71.50	99.00	132.00	209.00
250,000	88.00	126.50	148.50	231.00
500,000	110.00	143.00	165.00	253.00
1,000,000	132.00	165.00	187.00	275.00
Surcharges				
Cover				Plus 100 %
Version in another language				Plus 25 %
Flat charge for all languages				Plus 300 %
A new edition of a work with a new ISBN no. incurs the fee due for a first edition.				
A new edition with unaltered ISBN no. has a 50 % rebate.				
Surcharge for an all-media-package				Plus 50 %

§ 16 Prices for use of original items (BW and colour) belonging to the Austrian National Library in illustrated periodicals, members' newsletters, trade journals, staff newsletters, event catalogues, programme notes, information brochures

Non-commercial use (editorial purposes)

Copies up to	Image size (fraction of page)				
	1/8	1/4	1/2	1/1	2/1
5,000	30.00	35.00	40.00	45.00	50.00
10,000	37.00	43.00	48.00	53.00	58.00
25,000	45.00	50.00	55.00	65.00	80.00
50,000	82.50	88.00	110.00	154.00	220.00
100,000	93.50	99.00	132.00	176.00	253.00
250,000	110.00	121.00	154.00	209.00	308.00
500,000	121.00	143.00	176.00	242.00	352.00
1,000,000	143.00	170.50	198.00	275.00	407.00
2,000,000	165.00	192.50	220.00	308.00	462.00
5,000,000	198.00	231.00	253.00	363.00	528.00
from 5,000,000	220.00	275.00	330.00	440.00	605.00
Surcharges					
Cover					Plus 100 %
Surcharge for an all-media-package					Plus 50 %

§ 17 Prices for use of original items (BW and colour) belonging to the Austrian National Library for publications in daily and weekly newspapers

Non-commercial use (editorial purposes)

Copies up to	Size of image		
	1 column	Multiple columns	Page header
25,000	44.00	55.00	66.00
50,000	60.50	71.50	77.00
100,000	71.50	82.50	88.00
250,000	88.00	99.00	110.00
500,000	99.00	110.00	121.00
1,000,000	110.00	121.00	132.00
Surcharges			
Surcharge for each additional million			Plus 10 %
Surcharge for an all-media-package			Plus 50 %

§ 18 Prices for use of original items (BW and colour) belonging to the Austrian National Library for publication in calendars

Non-commercial use (editorial purposes)

Copies up to	Image size up to				
	A6	A5	A4	A3	from A3
2,000	110.00	132.00	159.50	187.00	220.00
5,000	143.00	165.00	192.50	203.50	242.00
10,000	165.00	187.00	214.50	220.00	275.00
25,000	192.50	214.50	242.00	253.00	319.00
50,000	220.00	231.00	264.00	275.00	341.00
100,000	242.00	253.00	286.00	308.00	385.00
Surcharges					
Each additional 100,000 copies		Plus 15 % of the charge for up to 100,000 copies			
Discount					
Use on back page		25 %			

Use for advertising (printed advertising material/calendar) (commercial purposes)

Copies up to	Image size up to				
	A6	A5	A4	A3	from A3
2,000	220.00	264.00	319.00	374.00	440.00
5,000	286.00	330.00	385.00	407.00	484.00
10,000	330.00	374.00	429.00	440.00	550.00
25,000	385.00	429.00	484.00	506.00	638.00
50,000	440.00	462.00	528.00	550.00	682.00
100,000	484.00	506.00	572.00	616.00	770.00
Each extra 100,000	66.00	77.00	88.00	110.00	132.00

Surcharges	
Europe or English-language areas	Plus 100 %
Worldwide use	Plus 150 %

§ 19 Prices for use of original items (BW and colour) belonging to the Austrian National Library for publication on postcards and greeting cards

Copies up to	Image size up to	
	A6	A5
5,000	154.00	198.00
10,000	198.00	242.00
25,000	280.50	297.00
50,000	363.00	385.00
100,000	407.00	418.00
Each extra 100,000	55.00	55.00

Surcharges	
From A5	Plus 20 %

§ 20 Prices for use of original items (BW and colour) belonging to the Austrian National Library for publication on the Internet

Non-commercial and academic use is free of charge.
The prices quoted are for 72 dpi images.

Commercial (advertising) use

Rights of use, for up to	Intranet/Internet	
	Intranet/Internet	Intranet/Internet (liable to pay costs)
3 months	25.00	35.00
6 months	35.00	50.00
1 year	50.00	75.00
3 years	75.00	120.00
5 years	100.00	150.00

Surcharge	
Unlimited presentation	Plus 200 %

**§ 21 Prices for use of original items (BW and colour) belonging to the Austrian National Library for inclusion in DVDs, CD-ROMs, CDIs, videofilms
Length of included item up to 10 seconds. Longer by special agreement.**

Non-commercial use (editorial purposes)

Copies up to	Distribution rights for		
	German-speaking countries	Europe	World
1,000	66.00	132.00	165.00
3,000	77.00	154.00	187.00
5,000	82.50	176.00	209.00
10,000	110.00	198.00	231.00
25,000	126.50	225.50	258.50
50,000	143.00	253.00	275.00
100,000	165.00	297.00	319.00
250,000	192.50	363.00	385.00
500,000	220.00	440.00	550.00
Surcharges			
Computer background photos			Plus 100 %
Screen saver			Plus 100 %

Use for advertising (commercial purposes)

Copies up to	Distribution rights for		
	German-speaking countries	Europe	World
1,000	154.00	308.00	385.00
3,000	170.50	341.00	423.50
5,000	203.50	407.00	506.00
10,000	225.50	451.00	566.50
25,000	247.50	495.00	621.50
50,000	280.50	566.50	704.00
100,000	330.00	654.50	819.50
250,000	385.00	764.50	957.00
500,000	451.00	902.00	1,127.50
Surcharges			
Computer background photos			Plus 100 %
Screen saver			Plus 100 %

§ 22 Prices for use of originals (BW and colour) of the Austrian National Library in film and television

(One-off broadcast, length of included item 10 seconds.)

Non-commercial use (editorial purposes)

Area covered by one broadcast and one repetition	
Regional/national/documentary film/piece of music	50.00
German-speaking countries	110.00
Europe or English-language areas	150.00
Worldwide	180.00

Surcharges	
Unrestricted broadcast within one year	Plus 25 %
Unrestricted broadcast for 5 years	Plus 50 %
Unrestricted broadcast for 10 years	Plus 75 %

Packages	
Unrestricted broadcast within one year plus sales of film video, new media	Plus 50 %
Unrestricted broadcast for 5 years plus sales of film, video, new media	Plus 100 %
Unrestricted broadcast for 10 years plus sales of film, video, new media	Plus 150 %

Television (advertisements)

Per included item (10 seconds)		
	Commercial (1 to 15 broadcasts)	Long-term commercial
Broadcast	1,320.00	440.00
Surcharges		
Commercial ads	16 to 20	Plus 25 %
	21 to 29	Plus 35 %
	30 to 69	Plus 50 %
	70 to 99	Plus 75 %
	More than 100	Plus 100 %
Europe or English-language areas		Plus 200 %
Comprehensive world rights		Plus 300 %

§ 23 Prices for use of original items (BW and colour) belonging to the Austrian National Library for publication on billboards and posters

Non-commercial use (editorial purposes)

Copies up to	Image size up to		
	A2	A1	A0
5,000	660.00	880.00	1,210.00
10,000	770.00	1,100.00	1,485.00
25,000	902.00	1,320.00	1,705.00
50,000	1,100.00	1,540.00	1,980.00
100,000	1,265.00	1,980.00	2,310.00
Each extra 100,000	220.00	275.00	440.00

Use for advertising (commercial purposes)

Copies up to	Image size					
	A6	A5	A4	A3	A2	A1
100	198.00	231.00	253.00	330.00	385.00	462.00
500	220.00	253.00	308.00	385.00	462.00	539.00
1,000	253.00	308.00	385.00	462.00	539.00	660.00
2,500	308.00	385.00	462.00	539.00	660.00	792.00
5,000	385.00	462.00	539.00	660.00	792.00	935.00
10,000	473.00	550.00	605.00	770.00	935.00	1,100.00
Each extra 5,000	77.00	88.00	99.00	110.00	132.00	154.00

Copies up to	Sheet-sized image				
	4	8	16	24	bigger
100	660.00	792.00	1,210.00	1,595.00	2,530.00
500	792.00	935.00	1,430.00	1,980.00	3,080.00
1,000	935.00	1,100.00	1,705.00	2,530.00	3,740.00
2,500	1,100.00	1,320.00	1,980.00	3,080.00	4,400.00
5,000	1,320.00	1,595.00	2,420.00	3,740.00	5,170.00
10,000	1,540.00	1,870.00	2,750.00	4,180.00	6,050.00
Each extra 5,000	220.00	250.00	330.00	660.00	770.00

§ 24 Prices for use of original items (BW and colour) belonging to the Austrian National Library for advertisements in print media

Use for advertising (commercial purposes)

Copies up to	Image size (fraction of page)				
	1/8	1/4	1/2	1/1	2/1
5,000	209.00	264.00	330.00	385.00	572.00
10,000	231.00	286.00	363.00	418.00	638.00
25,000	253.00	330.00	396.00	462.00	704.00
50,000	286.00	374.00	440.00	528.00	792.00
100,000	330.00	418.00	506.00	594.00	880.00
250,000	385.00	495.00	594.00	693.00	1,012.00
500,000	462.00	572.00	682.00	803.00	1,210.00
1,000,000	550.00	660.00	792.00	990.00	1,430.00
3,000,000	660.00	792.00	1,012.00	1,210.00	1,760.00
5,000,000	792.00	1,012.00	1,210.00	1,430.00	2,090.00
7,000,000	902.00	1,122.00	1,430.00	1,650.00	2,310.00
10,000,000	1,012.00	1,320.00	1,650.00	1,870.00	2,750.00
15,000,000	1,232.00	1,551.00	2,013.00	2,288.00	3,300.00
20,000,000	1,540.00	1,870.00	2,376.00	2,706.00	3,850.00
Each extra 5,000,000	231.00	275.00	363.00	418.00	550.00

Surcharges	
Title	Plus 100 %
Back cover	Plus 50 %
Inside front cover, or	Plus 25 %

inside back cover

4 – 7 advertising media	Plus 25 %
8 – 12 advertising media	Plus 35 %
13 – 22 advertising media	Plus 50 %

§ 25 Prices for use of original items (BW and colour) belonging to the Austrian National Library for brochures, company reports, company brochures, mail shots, mail-order catalogues, catalogues, flyers, handbills, etc.

Use for advertising (commercial purposes)

Copies up to	Image size					
	A7	A6	A5	A4	A3	
2,000	154.00	165.00	198.00	264.00	319.00	
5,000	165.00	176.00	209.00	275.00	341.00	
10,000	176.00	198.00	231.00	308.00	374.00	
25,000	198.00	220.00	253.00	341.00	407.00	
50,000	220.00	242.00	275.00	374.00	440.00	
100,000	242.00	264.00	319.00	418.00	495.00	
250,000	264.00	308.00	352.00	462.00	561.00	
500,000	308.00	352.00	396.00	528.00	627.00	
1,000,000	352.00	396.00	462.00	627.00	737.00	
2,500,000	429.00	506.00	572.00	770.00	880.00	
5,000,000	572.00	660.00	770.00	1,056.00	1,210.00	
Each extra 1,000,000	66.00	77.00	88.00	110.00	132.00	

Surcharges

Title / cover envelope	Plus 100 %
More than one language: each additional language	Plus 25 %
More than one language: all languages	Plus 100 %
Europe or English-speaking areas	Plus 100 %
Comprehensive world rights	Plus 150 %

§ 26 Prices for use of original items (BW and colour) belonging to the Austrian National Library for packaging, labels, postage envelopes

Use in advertising (commercial)

Copies up to	Image size up to					
	A8	A7	A6	A5	A4	A3
5,000	220.00	275.00	330.00	396.00	484.00	572.00
20,000	275.00	330.00	396.00	484.00	572.00	693.00
50,000	330.00	396.00	484.00	572.00	693.00	825.00
100,000	396.00	484.00	572.00	693.00	825.00	990.00
500,000	484.00	572.00	693.00	825.00	990.00	1,210.00
1,000,000	550.00	660.00	792.00	935.00	1,122.00	1,430.00
Each extra 500,000	60.50	77.00	88.00	110.00	121.00	143.00

Surcharges

Europe or English-speaking areas	Plus 50 %
Comprehensive world rights	Plus 100 %

§ 27 Prices for use of original items (BW and colour) belonging to the Austrian National Library in exhibitions

Image sizes		
	Up to 30 x 40	Over 30 x 40
National/regional	25.00	50.00
International/multi-national	65.00	120.00
Travelling/permanent exhibition	120.00	240.00
On presentation boards up to A4 per image		10.00
Surcharges		
Commercial use/projections/installations		Plus 50 %

§ 29 Flat-rate costs

Surcharge for missing or unclear indication of the image source	Plus 50 %
For unapproved use/use without prior agreement	Plus 100 %

(C) Prices for borrowing original items belonging to the Austrian National Library for use in exhibitions

§ 30 Loans

Loans of original items

To borrow original items for exhibitions a loan contract with the ANL must in all cases be agreed. The costs incurred cannot be calculated exactly until a loan contract is signed. The all-inclusive calculation of costs includes administration, documentation, safety precautions, and restoration work.

Up to 10 objects	Flat-rate handling fee (measured by insurance value of all objects = square root of insurance value x 5)	Minimum fee 165.00
For 11 and more objects	Each extra object	50.00
Courier delivery	Daily allowance	55.00
	Flat rate per working day	165.00
Courier delivery in Vienna (incl. 20 km from city limits)	½ daily allowance, ½ flat rate per day	27.50 / 82.50
	Hotel and travelling expenses (actual amount)	

(D) Charges for academic information services

§ 31 Academic research

The Information Services Department along with the Collections of the Austrian National Library accept paid orders to carry out research (literature searches, factual research particularly focussing on Austria, general technical information, identification of images).

Research fee for the first hour	40.00
Each additional half-hour or part thereof	20.00

Additional copying costs are calculated separately in accordance with Chapter A.

§ 32 Information gathered from databases

The Information Retrieval Service can carry out research for users in electronic databases relating to ANL holdings. It also offers training sessions for enhancing users' research skills.

Research fee for each hour or part thereof	40.00
Each additional half-hour or part thereof	20.00

Bespoke training sessions (maximum 5 persons) for each hour or part thereof (incl. study materials)	40,00
Each additional half-hour or part thereof	20.00

Training sessions for groups, following a programme of fixed topics, per person (incl. study materials)	
Adults	4.00
School students and students up to age 27	2.00

Follow-up guided tours of the Modern Library may be booked.
For prices see Guided Tours.

(E) Charges for local loans

§ 33 Deposits, fines for late returns, reminder costs

Deposits	
Deposit for persons approved for loans	80.00
Deposit for EU citizens approved for loans and studying for a doctorate at a university or tertiary institute	40.00

Fines and Reminder Costs	
These apply for late return of borrowed items. Prices do not include VAT.	
Late return fees / media unit / per day	0.50
1st reminder by e-mail (10 days after due date)	5.00
2nd reminder by e-mail (20 days after due date)	7.50
3rd reminder by registered post (30 days after due date) ⁵	10.00

(F) Charges for inter-library loan

§ 34 Prices for orders from other Austrian and foreign libraries

Orders from Austrian libraries			
Books		Per volume	1.50
Copies		Per order	1.50
		+ Per copy	0.35

Orders from foreign libraries			
Books		Per volume	11,00
Copies	Up to 5 copies	Per order	5.00
	From 6 copies	Per order	11.00

There may be further costs involved, depending on charges made by delivery services and individual libraries. Information can be obtained from the Inter-Library Loan Service.

⁵ Plus postage and costs for registered mail.

(G) Prices for library cards (library ID)

§ 35 Use of the library is only permitted with a valid library card.

One-day card	3.00
Annual card	10.00

(H) Costs of admission to the State Hall, the Globe Museum, Esperanto Museum, Papyrus Museum

§ 36 The following admission prices apply to the Library's museums:

Admission prices valid from 13th November 2012; Free admission to all museum areas for the members of the Association of Friends of the Austrian National Library, ICOM- members or holders of the „Hunger auf Kunst und Kultur“ culture pass. One-time free admission to all museum areas for holders of the NÖ-Card (Universal weekticket).

Price of admission	State Hall	Combi-ticket Globe-, Esperanto-, Papyrus Museum
Children and young people under 19 years	0.00	0.00
Adults	7.00	4.00
Concession ¹	4.50	3.00
Seniors	5.50	3.50
Vienna card, Ö1-Club members, Corporate Members	6.30	3.60
Family ticket (2 adults with a minimum of one child under 19 years)	12.50	6.50
Groups per person for 10 or more persons	4.50	3.00

¹ Concession admission for students under 27 years, military and civilian service, handicapped, friends of cooperating museums and organisations, Club wien.at, Filmarchiv and Sponsors

Special tickets	Universal weekticket (7 days, in all museums of the Austrian National Library)
Adults	12.00
Concession ¹	9.50
Seniors	10.50
Family card (2 adults with children under 19 years)	22.00
Annual ticket (in all museums of the Austrian National Library)	
Adults	31.00

¹ Concession admission for students under 27 years, military and civilian service, handicapped, friends of cooperating museums and organisations, Club wien.at, Filmarchiv and Sponsors

Audio guides	State Hall	Globe Museum
Audio guide per person	3.00	2.00
Audio guide for 2 persons	5.00	3.00

Exhibition catalogues and associated publications

In addition to admission ticket

Museum guide book	8.00
Globe Museum guide book	6.00
Exhibition catalogues for special exhibitions	See notice at service desks

Guided tours of the museums:

State Hall, Globe Museum, Esperanto Museum, Papyrus Museum

Admission prices will be individually calculated.

Duration of a single guided tour: 45 minutes.

Duration of a combined guided tour of the State Hall and the Modern Library: 90 minutes / prices as for the individual guided tours.

Guided tours per person for groups of 10 or more	4.00
<i>Flat rate for groups of up to 9 persons</i>	40.00
Children and young people under 19 years, as well as students under 27 years, per person / children's events	2.00
<i>Flat rate for groups of up to 9 persons</i>	20.00
Evening guided tours ¹ outside opening hours, only by special arrangement (incl. admission price) for a group of up to 25 persons	750.00

¹ There are no evening guided tours of the Esperanto Museum

Presentations of items in the State Hall by special arrangement

(incl. admission price)

Children and young people under 19 years	5.00
Students under 27 years	9.50
Adults	11.50

Guided tours of the library	Augustiner Reading Room	Picture Archive and Graphics Collection	Neue Burg Modern Library	Depot
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Duration of guided tour: 45 minutes

Visitors may only have access to the facilities concerned as part of a guided tour. No additional admission prices are to be paid.

Guided tours per person for groups of 10 or more	4.00	4.00	3.00	-
<i>Flat rate for groups of up to 9 persons</i>	<i>40.00</i>	<i>40.00</i>	<i>30.00</i>	
Children and young people under 19 years, as well as students under 27 years, per person / children's events			1.00	
<i>Flat rate for groups of up to 9 persons</i>			<i>10.00</i>	
Guided tours for groups of children				2.00
<i>Flat rate for groups of up to 9 persons</i>				<i>20.00</i>

Wienxtra / kinderaktiv-Programm / Wiener Ferienspiel (discount offers)

Special rates are offered for children's events as part of Wienxtra, kinderaktiv-Programm and Wiener Ferienspiel schemes. For these special rates there has to be at least one child accompanied by at least one adult.

	State Hall	Globe Museum	Esperanto Museum	Papyrus Museum	Augustiner Reading Room	Picture Archive and Graphics Collection	Modern Library Neue Burg
Children age 6 to 13	free	free	free	free	-	-	free
Adults per person	4.00	4.00	4.00	4.00	-	-	4.00

Cancellation fees

If a booking for a guided tour is cancelled less than 3 working days before the appointed tour date, cancellation fees will be charged.

Cancellation charge for school class or student group tours	20.00
Cancellation charge for all other tours	40.00

Cancellation fees for the Ticket-Shop (tickets and guided tours)

The Ticket-Shop will not offer refunds or exchanges, when services that have been paid for are not taken up.