

## **Fees Schedule**

Appendix to the general terms and conditions drawn up by the Austrian National Library

Valid as of 1 April 2010

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## **§ 1 Basic Provisions**

This fees schedule is an integral part of the library regulations of the Austrian National Library (ANL).

All prices are indicated in euros and include the lowered VAT of 10%. In case of cross-border transactions, Austrian VAT may be excluded (net invoicing) under certain conditions, such as in case of VAT-liable businesses or in case of services delivered to customers in third countries. In case of doubt if VAT exemption is applicable, the ANL reserves the right to charge Austrian VAT.

Bank costs calculated for third countries and overseas in the amount of € 10.90 can be deducted if payment to the ANL is made exempt of charges, by bank transfer or credit card.

Dispatch of reproductions and publications by the Austrian National Library incurs postage (according to weight) and registered mail fees according to postal charges.

By the time the ANL has sent the link or digitised medium of the ordered reproduction by e-mail, the service will be considered as rendered and delivered electronically.

### **(A) Fees for the reproduction of originals owned by the Austrian National Library**

## **§ 2 General conditions**

The fees listed in this section (A) apply exclusively to reproductions made for personal (private) use (according to §42 Copyright Act). For all further uses (in publications, exhibitions, Internet, etc.) additional charges apply (see section [B], §§9–27).

The fees set out below do not apply to particularly endangered holdings or to those declared special in terms of treatment. In these cases, as well as for uses not included in this list, fees will have to be especially negotiated.

The Austrian National Library is Austria's central archival library. It follows that reproductions of its holdings can only be made in accordance with strict conservation stipulations. In cases of doubt the responsible library staff member will decide on the possible form of reproduction.

The users are solely responsible for the observation of copyright provisions, personal rights, and other legal provisions.

**§ 3 For paper copies made at self-service coin and copy-card copiers (external suppliers) the following fees apply:**

**Self-service paper copies**

<b>Coin photocopies</b> (only black and white [B/W] copies available)			
A4	1	copy	0.10
A3	1	copy	0.20
<b>Copy-card photocopies (B/W, colour)</b>			
	40	points	3.00
	70	points	5.00
	145	points	10.00
A4 B/W	1	point	
A3 B/W	2	points	
A4 colour	5	points	
A3 colour	10	points	
<b>Reader printer photocopies (= paper copies of microfilm)<sup>1</sup></b>			
	A4		0.40
	A3		0.80

**Assisted copy service**

<b>Copy fees (excluding dispatch)</b>			
<b>Colour/B/W</b>			
1–10 copies	A4/B4		3.00
each further copy	A4/B4		0.30
1–10 reader printer copies (= paper copies of microfilm)	A4/B4		5.00
each further reader printer copy	A4/B4		0.50
1–5 copies	A3		3.00
each further copy	A3		0.60
1–5 reader printer copies	A3		5.00
each further reader printer copy	A3		1.00
Decorative folder (for anniversary newspaper issues)			22.00

<sup>1</sup> Reader printer copies of security film may only be made by ANL staff. They must therefore be ordered.

**§ 4 For the reproduction of microfilm duplicates the following fees apply:**

Microfilm duplicates		
Microfilm duplicates	films containing up to 50 images	17.50
	each further image	0.30

The fees quoted include packaging. New microfilms of the collection's holdings are no longer produced. Please order digital reproductions instead (see §§ 7 and 8).

**§ 5 For photographs, the development of photographs, and laboratory scans the following fees (based on the products' dimensions) apply:**

Scans		
<i>FOTO LEUTNER, Kaiserstraße 58, 1070 Vienna, Tel: (+43 1) 523 72 44, Fax: (+43 1) 523 72 44-60, e-mail: office@fotoleutner.at Internet: www.fotoleutner.at</i>		
300 dpi, ECI colour profile	13 x 18 cm	5.00
	15 x 21 cm	10.00
	21 x 30 cm	18.00
	30 x 42 cm	22.00

**Digital prints**

On photo paper, glossy or semi-matt (optional): details, white image border	13 x 18 cm	2.00
	18 x 24 cm	4.00
	21 x 30 cm	5.00
	30 x 45 cm	19.30
	40 x 60 cm	31.80
	50 x 75 cm	39.80
	60 x 84 cm	45.50
	84 x 120 cm	65.80

**Laboratory scans from colour transparencies, > 30 x 42**

Scans from colour transparencies, glass plate negatives, all scans in RGB mode, uncompressed TIFF files, ECI colour profile; output format in brackets.	40 x 65 cm (A2)	60.00
	60 x 80 cm (A1)	84.00
	80 x 120 cm (A0)	136.00

For express service carried out between one and two days, a 50% surcharge will be added to the prices indicated.

**Dispatch of photographic materials by Foto Leutner (incl. postage and packaging)**

*Alternatively, dispatch by courier (Fedex, DHL, etc.) can be arranged at the customer's expense.*

Standard rate within Austria	Domestic	4.00
	Cash on delivery (COD)	9.00
Standard rate EU/third countries	Priority EU/third countries	14.50
	COD, up to 100 grams	18.00
	COD, up to 350 grams	21.00
Standard overseas rate	Priority overseas	14.50
	up to 100 grams	10.00
	up to 350 grams	13.00

## § 6 Prints from digital originals

B/W	A4	0.20
	A3	0.40
	A2	11.00
	A1	18.00
	A0	29.00
Colour	A4	0.70
	A3	1.40
	A2	11.00
	A1	18.00
	A0	29.00

## § 7 Digitized materials for study purposes

A flat rate is charged for simple scans suited for study purposes. No scans of details will be supplied. Enlargements/downsizings are not possible. The maximum original size is limited to A2. Data formats: PDF, JPG; resolution approx. 150 dpi. For technical reasons, only single pages will be scanned. Scanned vacant pages will not be charged.

<b>Scans</b>		
1–10 scans, including delivery via/on e-mail (up to 5 MB data volume), CD-ROM / DVD (plus postage), or web download (kept for 20 days)		6.00
for each further scan		0.50

## § 8 Digitized materials in standard/reproduction quality

The total price is the price per scan + the price for the output format.

<b>Fee per scan</b>		
Reproduction quality (resolution: 600 dpi, file format: TIFF, uncompressed)		22.00
Standard scans from formats up to A2 (resolution: 300 dpi, file format: JPEG)		5.00
Special formats and finishing at request and according to the technical possibilities available.		
<b>Digitisation of original microfilm</b>		
Fee per scan		1.00
<b>Output format</b>		
CD/DVD	per piece	2.00
Delivery by e-mail (up to 5 MB data volume)	per e-mail	1.50

Web download (kept for 20 days, up to 500 MB). *For larger data volumes, see DVD.*

5.00

## **§ 9 Digitisation of objects for preview from the research databases of the Austrian National Library's Picture Archives**

Order of previews from the research databases (www.bildarchiv.at)		
Per preview		3.60
Output format		
CD/DVD	per piece	2.00
Delivery by e-mail (up to 5 MB data volume)	per e-mail	1.50
Web download (kept for 20 days, up to 500 MB)		5.00

## **(B) Fees for the publication of materials owned by the Austrian National Library**

- Fees for the publication of materials owned by the Austrian National Library are based on the type of the original used and on the type of the publication.
- When using materials owned by the Austrian National Library in publications and exhibitions, the source must be fully cited in the photo credits.
- In addition to the fees listed below, two free sample copies (for Austrian publications: one free sample copy) of each publication containing reproductions of originals owned by the Austrian National Library shall be delivered.

Otherwise the Austrian National Library's general terms and conditions for utilization fees apply.

## **§ 10 Fees for borrowing colour transparencies (ectachromes) from the Austrian National Library**

For making colour reproductions, either duplicates of colour transparencies (so-called 'ectachrome duplicates') will be made available on a loan basis, or reproducible (high-resolution) scans will be produced.

The costs for producing a duplicate from a master transparency are to be covered by the customer. Should it be necessary to produce a master transparency, the costs involved shall also be borne by the customer. (For dispatch charges, see Section [A] § 5).

Ectachrome duplicates may be borrowed for a period of three months. An extension must be applied for in writing before this period expires and will only be granted if no reservation for the ectachrome duplicate in question has been made.

Prices are composed of a loan fee for the ectachrome duplicate or of a production fee for the scan (see Section [A] § 8) plus a utilization fee for publishing the material.

Loan fee for ectachromes (duplicates)	
Loan fee for three months (excluding dispatch costs)	72.70
Extension per month	36.30
Surcharge for exceeding loan time per week	14.50

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**Compensation for loss of or damage to the ectachrome**

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In case the ectachrome can be replaced	145.40
In case the ectachrome cannot be replaced	726.70

**§ 11 Use of the Austrian National Library's originals for facsimile editions**

The production of facsimiles based on works owned by the Austrian National Library requires a written contractual agreement and the explicit permission of the Directorate General.

**§ 12 Fees for the use of originals owned by the Austrian National Library in scholarly publications (B/W and colour)**

(Production costs for the reproductions are not included in the fees listed below and will be charged separately; see Section [A]).

Scholarly publications are:

Research publications, printed dissertations, postdoctoral theses, and degree theses, expert contributions, research reports (dissertations and theses that have not been published by a publishing house are free of charge).

Edition up to	
1,000	22.00
5,000	27.50
10,000	38.50
25,000	55.00
50,000	66.00
100,000	110.00
250,000	165.00
500,000	220.00
1,000,000	330.00

#### **Surcharges**

Cover	plus 100 %
Foreign language version	plus 25 %
Flat rate for all languages	plus 300 %

The reprint of a work using a new ISBN number incurs the fee due for a first edition.

A 50% discount will be granted for reprints using the same ISBN number.

### **§ 13 Fees for using originals owned by the Austrian National Library for the publication in books, pocket books, textbooks, periodicals, travel guides, photo books, and exhibition catalogues (B/W and colour)**

Non-promotional (editorial) use

Edition up to	Image size relative to A4 page			
	1/4	1/2	1/1	2/1
3,000	38.50	44.00	66.00	88.00
5,000	49.50	55.00	82.50	110.00
10,000	55.00	60.50	93.50	132.00
25,000	71.50	77.00	104.50	159.50
50,000	82.50	88.00	115.50	181.50
100,000	99.00	104.50	132.00	209.00
250,000	121.00	126.50	165.00	242.00
500,000	143.00	148.50	181.50	275.00
1,000,000	165.00	170.50	198.00	308.00

#### **Surcharges**

Cover	plus 100 %
Foreign language version	plus 25 %
Flat rate for all languages	plus 300 %

The reprint of a work using a new ISBN number incurs the fee due for a first edition.

A 50% discount will be granted for reprints using the same ISBN number.



**§ 14 Fees for using originals owned by the Austrian National Library for the publication in reference works, encyclopaedias, and dictionaries**

Non-promotional (editorial) use

Edition up to	Image size			
	1 column	2 columns	multiple columns	2/1
10,000	33.00	55.00	88.00	132.00
25,000	49.50	71.50	104.50	159.50
50,000	60.50	88.00	115.50	181.50
100,000	71.50	99.00	132.00	209.00
250,000	88.00	126.50	148.50	231.00
500,000	110.00	143.00	165.00	253.00
1,000,000	132.00	165.00	187.00	275.00

**Surcharges**

Cover	plus 100 %
Foreign language version	plus 25 %
Flat rate for all languages	plus 300 %

The reprint of a work using a new ISBN number incurs the fee due for a first edition.

A 50% discount will be granted for reprints using the same ISBN number.

**§ 15 Fees for the use of originals owned by the Austrian National Library in illustrated magazines, member newsletters, trade journals, staff newsletters, event catalogues, programmes, and informative brochures (B/W and colour)**

Non-promotional (editorial) use

Edition up to	Image size (relative to page size)				
	1/8	1/4	1/2	1/1	2/1
5,000	30.00	35.00	40.00	45.00	50.00
10,000	37.00	43.00	48.00	53.00	58.00
25,000	45.00	50.00	55.00	65.00	80.00
50,000	82.50	88.00	110.00	154.00	220.00
100,000	93.50	99.00	132.00	176.00	253.00
250,000	110.00	121.00	154.00	209.00	308.00
500,000	121.00	143.00	176.00	242.00	352.00
1,000,000	143.00	170.50	198.00	275.00	407.00
2,000,000	165.00	192.50	220.00	308.00	462.00
5,000,000	198.00	231.00	253.00	363.00	528.00
more than 5,000,000	220.00	275.00	330.00	440.00	605.00

**Surcharges**

Cover	plus 100 %
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**§ 16 Fees for the use of originals owned by the Austrian National Library for the publication in daily and weekly newspapers (B/W and colour)**

Non-promotional (editorial) use

Edition up to	Image size		
	1 column	multiple columns	page header
25,000	44.00	55.00	66.00
50,000	60.50	71.50	77.00
100,000	71.50	82.50	88.00
250,000	88.00	99.00	110.00
500,000	99.00	110.00	121.00
1,000,000	110.00	121.00	132.00

**Surcharges**

Surcharge for each further million plus 10 %

**§ 17 Fees for the use of originals owned by the Austrian National Library for the publication in calendars (B/W and colour)**

Non-promotional (editorial) use

Edition up to	Image size up to				
	A6	A5	A4	A3	> A3
2,000	110.00	132.00	159.50	187.00	220.00
5,000	143.00	165.00	192.50	203.50	242.00
10,000	165.00	187.00	214.50	220.00	275.00
25,000	192.50	214.50	242.00	253.00	319.00
50,000	220.00	231.00	264.00	275.00	341.00
100,000	242.00	253.00	286.00	308.00	385.00

**Surcharges**

for each further 100,000 copies 15 % in addition to the rate for an edition of up to 100,000

**Discount for**

use on back page 25 %

Promotional use (advertising materials/commercial calendars)

Edition up to	Image size up to				
	A6	A5	A4	A3	> A3
2,000	220.00	264.00	319.00	374.00	440.00
5,000	286.00	330.00	385.00	407.00	484.00
10,000	330.00	374.00	429.00	440.00	550.00
25,000	385.00	429.00	484.00	506.00	638.00
50,000	440.00	462.00	528.00	550.00	682.00
100,000	484.00	506.00	572.00	616.00	770.00
each further 100,000	66.00	77.00	88.00	110.00	132.00

**Surcharges**

Europe and English language area plus 100 %  
 Worldwide use plus 150 %

**§ 18 Fees for the use of originals owned by the Austrian National Library on postcards and greeting cards (B/W and colour)**

Edition up to	Image size up to	
	A6	A5
5,000	154.00	198.00
10,000	198.00	242.00
25,000	280.50	297.00
50,000	363.00	385.00
100,000	407.00	418.00
each further 100,000	55.00	55.00
<b>Surcharges</b>		
Larger than A5		plus 20 %

**§ 19 Fees for the use of originals owned by the Austrian National Library for publication in the Internet (B/W and colour)**

The fees quoted refer to a resolution of 72 dpi.

Commercial (advertising) use

Period of usage	Intranet/Internet	
	Intranet/Internet	Intranet/Internet (payable)
3 months	25.00	35.00
6 months	35.00	50.00
1 year	50.00	75.00
3 years	75.00	120.00
5 years	100.00	150.00
<b>Surcharges</b>		
Unlimited presentation		plus 200 %

**§ 20 Fees for the use of originals owned by the Austrian National Library for the inclusion in DVD, CD-ROM, CDI, and video film (B/W and colour)**

Fade-in period of up to 10 seconds. Prolongation by special agreement.

**Non-promotional (editorial) use**

Edition up to	Distribution rights		
	German language area	Europe	Worldwide
1,000	66.00	132.00	165.00
3,000	77.00	154.00	187.00
5,000	82.50	176.00	209.00
10,000	110.00	198.00	231.00
25,000	126.50	225.50	258.50
50,000	143.00	253.00	275.00
100,000	165.00	297.00	319.00
250,000	192.50	363.00	385.00
500,000	220.00	440.00	550.00

**Surcharges**

Computer background images	plus 100 %
Screensaver	plus 100 %

**Advertising (commercial) use**

Edition up to	Distribution rights		
	German language area	Europe	Worldwide
1,000	154.00	308.00	385.00
3,000	170.50	341.00	423.50
5,000	203.50	407.00	506.00
10,000	225.50	451.00	566.50
25,000	247.50	495.00	621.50
50,000	280.50	566.50	704.00
100,000	330.00	654.50	819.50
250,000	385.00	764.50	957.00
500,000	451.00	902.00	1.127.50

**Surcharges**

Computer background images	plus 100 %
Screensaver	plus 100 %

**§ 21 Fees for the use of originals owned by the Austrian National Library in film and on television (B/W and colour)**

One-time broadcast, fade-in period of up to 10 seconds.

## Non-promotional (editorial) use

Area covered by one broadcast and one re-run	
Regional/National	50.00
German language area	110.00
Europe or English language area	150.00
Worldwide	180.00
Surcharges	
Unlimited broadcasts within one year	plus 25 %
Unlimited broadcasts within five years	plus 50 %
Unlimited broadcasts within ten years	plus 75 %
Packages	
Unlimited broadcasts within one year plus marketing of film, video, new media	plus 50 %
Unlimited broadcasts within five years plus marketing of film, video, new media	plus 100 %
Unlimited broadcasts within ten years plus marketing of film, video, new media	plus 150 %

## Television (commercials)

Per fade-in period (10 seconds)		
	Commercial spot (1 to 15 broadcasts)	Infomercial
Broadcast	1,320.00	440.00
Surcharges		
Commercial spots	16 to 20	plus 25 %
	21 to 29	plus 35 %
	30 to 69	plus 50 %
	70 to 99	plus 75 %
	100 +	plus 100 %
Europe or English language area		plus 200 %
Unlimited rights for worldwide use		plus 300 %

## § 22 Fees for the use of originals owned by the Austrian National Library on billboards and posters (B/W and colour)

### Non-promotional (editorial)

Edition up to	Image size up to		
	A2	A1	A0
5,000	660.00	880.00	1,210.00
10,000	770.00	1,100.00	1,485.00
25,000	902.00	1,320.00	1,705.00
50,000	1,100.00	1,540.00	1,980.00
100,000	1,265.00	1,980.00	2,310.00
each further 100,000	220.00	275.00	440.00

Promotional (commercial) use

Edition up to	Image size					
	A6	A5	A4	A3	A2	A1
100	198.00	231.00	253.00	330.00	385.00	462.00
500	220.00	253.00	308.00	385.00	462.00	539.00
1,000	253.00	308.00	385.00	462.00	539.00	660.00
2,500	308.00	385.00	462.00	539.00	660.00	792.00
5,000	385.00	462.00	539.00	660.00	792.00	935.00
10,000	473.00	550.00	605.00	770.00	935.00	1,100.00
each further 5,000	77.00	88.00	99.00	110.00	132.00	154.00

Edition up to	Sheet-sized image				
	4	8	16	24	larger
100	660.00	792.00	1,210.00	1,595.00	2,530.00
500	792.00	935.00	1,430.00	1,980.00	3,080.00
1,000	935.00	1,100.00	1,705.00	2,530.00	3,740.00
2,500	1,100.00	1,320.00	1,980.00	3,080.00	4,400.00
5,000	1,320.00	1,595.00	2,420.00	3,740.00	5,170.00
10,000	1,540.00	1,870.00	2,750.00	4,180.00	6,050.00
each further 5,000	220.00	250.00	330.00	660.00	770.00

**§ 23 Fees for the use of originals owned by the Austrian National Library in printed advertisements (B/W and colour)**

Promotional (commercial) use

Edition up to	Image size relative to page				
	1/8	1/4	1/2	1/1	2/1
5,000	209.00	264.00	330.00	385.00	572.00
10,000	231.00	286.00	363.00	418.00	638.00
25,000	253.00	330.00	396.00	462.00	704.00
50,000	286.00	374.00	440.00	528.00	792.00
100,000	330.00	418.00	506.00	594.00	880.00
250,000	385.00	495.00	594.00	693.00	1,012.00
500,000	462.00	572.00	682.00	803.00	1,210.00
1,000,000	550.00	660.00	792.00	990.00	1,430.00
3,000,000	660.00	792.00	1,012.00	1,210.00	1,760.00
5,000,000	792.00	1,012.00	1,210.00	1,430.00	2,090.00
7,000,000	902.00	1,122.00	1,430.00	1,650.00	2,310.00
10,000,000	1,012.00	1,320.00	1,650.00	1,870.00	2,750.00
15,000,000	1,232.00	1,551.00	2,013.00	2,288.00	3,300.00
20,000,000	1,540.00	1,870.00	2,376.00	2,706.00	3,850.00
each further 5,000,000	231.00	275.00	363.00	418.00	550.00

**Surcharges**

Cover	plus 100 %
Back cover	plus 50 %
Inside cover	plus 25 %
4–7 advertising media	plus 25 %
8–12 advertising media	plus 35 %
13–22 advertising media	plus 50 %

**§ 24 Fees for the use of originals owned by the Austrian National Library in advertising and image brochures, annual reports, direct mail, mail-order catalogues, catalogues, flyers, handbills, etc. (B/W and colour)**

Promotional (commercial) use

Edition up to	Image size				
	A7	A6	A5	A4	A3
2,000	154.00	165.00	198.00	264.00	319.00
5,000	165.00	176.00	209.00	275.00	341.00
10,000	176.00	198.00	231.00	308.00	374.00
25,000	198.00	220.00	253.00	341.00	407.00
50,000	220.00	242.00	275.00	374.00	440.00
100,000	242.00	264.00	319.00	418.00	495.00
250,000	264.00	308.00	352.00	462.00	561.00
500,000	308.00	352.00	396.00	528.00	627.00
1,000,000	352.00	396.00	462.00	627.00	737.00
2,500,000	429.00	506.00	572.00	770.00	880.00
5,000,000	572.00	660.00	770.00	1,056.00	1,210.00
each further 1,000,000	66.00	77.00	88.00	110.00	132.00

**Surcharges**

Cover/envelope	plus 100 %
Multilingual/each further language	plus 25 %
Multilingual/all languages	plus 100 %
Europe or English language area	plus 100 %
Unlimited rights for worldwide use	plus 150 %

**§ 25 Fees for the use of originals owned by the Austrian National Library on packaging, labels, and envelopes**

Promotional (commercial) use

Edition up to	Image size up to					
	A8	A7	A6	A5	A4	A3
5,000	220.00	275.00	330.00	396.00	484.00	572.00
20,000	275.00	330.00	396.00	484.00	572.00	693.00
50,000	330.00	396.00	484.00	572.00	693.00	825.00
100,000	396.00	484.00	572.00	693.00	825.00	990.00
500,000	484.00	572.00	693.00	825.00	990.00	1,210.00
1,000,000	550.00	660.00	792.00	935.00	1,122.00	1,430.00
each further 500,000	60.50	77.00	88.00	110.00	121.00	143.00

**Surcharges**

Europe or English language area	plus 50 %
Unlimited rights for worldwide use	plus 100 %

## § 26 Fees for the use of originals owned by the Austrian National Library in exhibitions (B/W and colour)

Image size		
	up to 30 x 40	larger than 30 x 40
National/regional	21.00	43.00
International/multinational	72.00	145.00
Touring/permanent exhibition	145.00	290.00
On panels up to A4 per image		11.00
<b>Surcharges</b>		
Commercial use		plus 50 %

## § 27 General fees

Surcharge for missing or misleading credit line	plus 50 %
Surcharge for unapproved/unauthorized use	plus 100 %

## (C) Fees for borrowing originals owned by the Austrian National Library for exhibitions

### § 28 Loans

Borrowing originals		
Borrowing originals for exhibition purposes absolutely requires the conclusion of a loan contract with the ANL. The costs involved can only be calculated exactly when the contract is ready to be concluded. The general handling fee includes administration, documentation, security photographs, and restoration.		
up to 10 objects	general handling fee (based on the insurance value of all objects; square root of insurance value x 5)	<b>Minimum fee</b> 165.00
11 objects and more	additional fee for each further object	50.00
Courier accompaniment	per diem compensation for a day's work	55.00 165.00
Courier accompaniment within Vienna (including a radius of 20 km from city limits)	half per diem / compensation for half a day's work  accommodation and travelling expenses (actual amount)	27.50 / 82.50

## (D) Fees for scientific information services

### § 29 Scientific research

The Scientific Information Department and the various collections of the Austrian National Library carry out research against payment of a fee (literary research, research concentrating on Austria, general expert information, identification of



pictures).

Research fee for each hour or part thereof	40.00
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Reproduction costs will be charged separately according to Section A.

### § 30 Information retrieved from databases

The Information Retrieval Service carries out research for users in electronic databases. The fees for articles retrieved from electronic databases can be found in the information sheet "Databases – Electronic Research".

Research fee for each hour or part thereof	40.00
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## (E) Fees for local loans

### § 31 Deposits and overdue fees

Deposits	
Deposit for users authorized to check out media	80.00
Deposit for EU citizens authorized to check out media and studying for a doctorate at a university or tertiary institute	40.00

Overdue fees	
Overdue fees will be charged if the media checked out are not returned in time. Fees excluding VAT.	
Overdue fee per medium per day	0.50
Recall notice via e-mail (10 days after due date)	5.00
First follow-up notice via e-mail (20 days after due date)	7.50
Second follow-up notice via registered mail (30 days after due date) <sup>2</sup>	10.00

## (F) Fees for interlibrary loans

### § 32 Fees for orders from Austrian and international libraries

Orders from the holdings of Austrian libraries			
Books		per volume	1.50
Photocopies		per order	1.50
		+ per copy	0.35

Orders from the holdings of international libraries			
Books		per volume	11.00

<sup>2</sup> Plus postage and charges for registered mail.

Photocopies	up to 5 copies	per order	5.00
	6 copies and more	per order	11.00

There may be further costs involved, depending on the fees charged by delivery services and individual libraries. Information can be obtained from the Interlibrary Loan Service.

## (G) Library card fees (library ID)

### § 33 Using the library is only permitted with a valid library card.

One-day card	1.50
Annual card	10.00

## (H) Admission fees for the State Hall, the Globe Museum, the Esperanto Museum, and the Papyrus Museum

### § 34 For the library's museums, the following admission fees apply:

*Admission fees valid as of 1 January 2010*

*There is free admission to all the museums for children, young people up to 19, ICOM members, and Culture Pass holders.*

	State Hall	Globe Museum	Esperanto Museum	Papyrus Museum
Adults	7.00	5.00 <sup>1</sup>	3.00	3.00
Concessions <sup>3</sup>	4.50	3.00 <sup>2</sup>	2.50	2.50
Vienna Card, Ö1 Club members	6.30	4.50	2.70	2.70
Family ticket (2 adults and children up to 19 years)	12.50	8.00	4.50	4.50
Groups of ten and more, per person	4.50	3.00	2.50	2.50
Guided tours for ten and more, per person	3.00	3.00	3.00	3.00
School classes	2.00	2.00	2.00	2.00
Exhibition tours for ten and more, per person	3.50			3.00
School classes	2.00			2.00
Children's events	2.00	2.00	2.00	2.00

<sup>1</sup> Admission + museum guidebook 10.00

<sup>2</sup> Concession admission + museum guidebook 8.00

<sup>3</sup> Senior citizens, students up to 27 years, military and civilian servicemen, members of Friends Circles of partner museums and organizations

	Special tickets
<b>One-day combined ticket</b> Globe Museum + Esperanto Museum	6.00 adults 4.50 concessions
<b>Seven-day universal ticket</b> State Hall + Papyrus Museum + Esperanto Museum + Globe Museum	12.00 adults 9.50 concessions
<b>Seven-day universal family card</b> State Hall + Papyrus Museum + Esperanto Museum + Globe Museum	22.00 (2 adults and children up to 19 years)
<b>Annual ticket</b> State Hall + Papyrus Museum + Esperanto Museum + Globe Museum	31.00